DUDDON PARISH COUNCIL

Minutes of the meeting held on Wednesday 10 May 2023 in the Green Room

at the Victory Hall.

**Present** Cllr C Edmondson, Cllr V Glessal, Cllr J Jardine, Cllr R Kanhai, Cllr M Kirkbride

Cllr S Laneand Cllr I Longworth.

The Chairman opened the meeting and advised that the meeting is being recorded.

**089/23 Election of chairman for the year 2023/2024.**

**Resolved** that Cllr Jardine will be the Chairman for the year 2023/24

**090/23 To receive the chairman’s declaration of office.**

**Resolved** to accept the Declaration of Acceptance of Office from the Chair.

All of the Cllrs signed a Declaration of Acceptance of Office as it is an election year.

**091/23 To appoint a vice chairman for the year 2023/24.**

**Resolved** that Cllr I Longworth will be the Vice Chair for the year 2023/24.

**092/23 Apologies**

**Resolved** to note that there were no apologies.

**093/23** **Requests for Dispensations**

**Resolved** to note that there were no request for dispensations.

**094/23** **Declarations of Interest**

Cllr Jardine declared a pecuniary interest in item 18a Wilson Park, Quotes for the pump track.

**095/23 To consider if there are any items on the agenda from which the press and public should be**

**excluded.**

**Resolved** to note there are no items are to be discussed in private.

**096/23 Minutes**

**Resolved** that the minutes of the meeting held on Thursday 27 April 2023 to be signed by the chairman as a true record.

**097/23** **Chairs Announcements**

The Chair gave his annual statement which included the following projects which the Parish Council have achieved in a very challenging year:

1. Electricity supply in the Square, thanks to Trevor and Chris for all their help.
2. Pump Track in Wilson Park, decision has been made to do this and the new Parish Council will be continuing with this work.
3. Taking over running of the Victory Hall, still waiting for the confirmation from the Charity Commission to confirm when we can start running the hall.

The Chair welcomed new Cllr Maggie Kirkbride

He also thanked the group who organised the coronation celebrations:

Maggie Kirkbride, Rose Byron, C Byron, Cat Stables, E Knowles, D Collins, D Collins, Trevor Stride

Gary Albion was also thanked for cleaning the public toilets.

**098/23 Public Participation**

1. Westmorland and Furness Cllr Matt Brereton was not in attendance but had sent his apologies.
2. There were no residents in attendance.

**099/23** **Co-option of new Cllrs**

**Resolved** to co-opt the following:

Colin Robertshaw and Peter Robinson for Broughton West ward and James Brakewell for Angerton Ward

**100/23** **The following policies were reviewed.**

1. Standing Orders 2023
2. Financial regulations 2023
3. Code of conduct
4. Data Protection Policy
5. Privacy Policy
6. Risk Assessment Policy
7. Risk Assessment
8. Health and Safety
9. Equal Opportunities
10. Retention of Documents
11. Protocol on the recording and filming of the council and committee meetings
12. Dignity at Work Policy
13. Vexatious Complaints
14. Bullying and Harassment
15. Social Media
16. Complaints Procedure
17. Safeguarding

**Resolved** to note and accept the above policies.

**101/23 Resolved to have the following working groups for 2023/24.**

1. Finance working group – Cllr V Glessal, Cllr I Longworth and Cllr C Edmondson
2. Planning working group – No planning group required
3. Road Safety Working Group – Cllr R Kanhai, Cllr I Longworth and Cllr M Kirkbride.

**102/23** **Charities**

1. The Brown Cow Institute - (Proceeds) Charity.

**Resolved** thatCllr Glessal, Cllr Edmondson, Cllr Longworth, Cllr Kanhai

Cllr Kirkbride, and Cllr Lane be trustees for the above named Charity.

1. **Resolved** that Cllr Glessal, Cllr Lane and Cllr Longworth will be the signatories on the bank

account for the above named charity

1. **Resolved** that Cllr Glessal, Cllr Lane and Cllr Kanhai will be the trustees for the above named charity.
2. **Resolved** that Cllr Glessal, Cllr Lane and Cllr Kanhai will be the signatories on the above bank mandate for the above named charity.

**103/23 Website, Social Media and Parish Pump Notes**

. **Resolved** that Cllr Kanhai will continue to work on the website, and Social Media. In addition to this he will do the notes for the Parish Pump each month. The notes will be sent to everyone prior to going to the pump for publication and the clerk will submit the notes to the Parish Pump.

**104/23 Calendar of Meetings**

**Resolved** to approve the calendar of meetings for the 2023/24 year. (4th Thursday in every month with the exception of December).

**105/23 Delegation Scheme**

**Resolved** to approve and accept the Delegation Scheme.

Cllr Jardine left the room and Cllr Longworth took over as Chair for the discussion of quotes for the Pump Track

**106/23 Wilson Park**

1. Consideration was given to 3 quotes for the Pump track in Wilson Park.

**Resolved** to go with quote 2 which is the most reasonable cost and includes benches.

It wasalso thought that the money could stretch to a footpath and so it was also **Resolved** to ask the same company for a quote for the footpath to the track.

1. **Resolved** to note that most of the work required at the playground has been completed but we need to get some quotes for painting the slide.

Cllr Jardine entered the room and took over as Chair.

**107/23 Town Cryer**

Cllr Jardine advised that at the local events there is an unofficial Town Cryer and proposed that we make it an official position.

**Resolved** that Cllr Kanhai will advertise this in the Parish Pump notes to see if anyone else is interested in the position with a closing date before our June meeting. It was also **Resolved** that Cllr Kirkbride will look into how to register a Town Cryer on the Guild of Town Criers.

**108/23 Charter Day**

**Resolved** to note this year we will need a new Bailiff due to the retirement of Joss Curwen and also that the Black Cock pub is closed which is usually used for refreshments on Charter Day. The clerk

will chase this matter up with Westmorland and Furness Council

**109/23 Training**

**Resolved** to note a reminder that Code of Conduct training is on 5th June 2023.

**110/23** **Planning Applications (Planning applications can be viewed on the relevant authority’s website)**

**Resolved** to note that there are no plannning applications for discussion.

**110/23** **Financial Matters**

**Resolved** to pay the following payments:

ICO £35

Hawthwaite Garden Services £550

**111/23 Accounting Governance Statement for 2022/23**

**Resolved** that the Accounting Governance Statement was completed and approved.

**112/23 Accounting statements for 2022/23**

**Resolved** that the Accounting Statements was accepted and approved.

**113/23 Date of Next Meeting**

To note that the next ordinary meeting Parish Council meeting will be on council meeting is

25th May 2023 in the Rankin Room at 7.00pm.

Meeting Closed.